



# ***JOB OPPORTUNITY***

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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## **SENIOR INSURANCE EXAMINER (SPECIALIST)**

**\$5,309 - \$6,774**

**FINANCIAL ANALYSIS DIVISION**

**LOS ANGELES**

### **RESPONSIBILITIES:**

Under general direction of the Bureau Chief, the incumbent will analyze and evaluate the financial condition of the most complex licensed insurers and other regulated insurance entities to determine their on-going solvency and continuing compliance with California insurance laws and regulations; and perform financial analyses of the most complex applications requiring the Commissioner's permit, approval or certification to ascertain financial stability, solvency and compliance with the California Insurance Code, Department rules, regulations and the standard operating procedures of the Financial Analysis Division; complete required administrative and other assigned tasks, study and develop analysis procedures for special areas such as Risk Based Capital, reinsurance, and FAST Scores.

### **DESIRABLE QUALIFICATIONS:**

- Possess accounting knowledge and experience in analyzing financial situations accurately and adopting an effective course of action.
- Experience in working with and possessing knowledge of the California Insurance Code, Bulletins, Title 10 of the California Code of Regulations and Statutory Accounting Practices and Procedures.
- Experience in working with and completion of statutory financial statements.
- Experience in leading and/or supervising accounting staff.
- Possess excellent interpersonal, problem solving, verbal and written communication skills.
- Ability to work under pressure and handle multiple tasks efficiently and in a timely manner.
- Experience in the use of a computer application program such as Excel, Word, and EWS (Early Warning System).
- Ability to identify alternative solutions to problems and use good judgment to determine the best course of action.
- Designation as a Certified Financial Examiner (CFE), Charter Property and Casualty Underwriter (CPCU), Associate in Reinsurance (ARe), Associate in Reinsurance Administration (ARA), Fellow Life Management Institute (FLMI) is preferred.

### **WHO MAY APPLY:**

Applications will be accepted from current State employees at the Senior Insurance Examiner (Specialist) level, those within transfer range, or individuals who have list eligibility. All interested candidates must submit a completed standard State of California application and a "Statement of Qualifications" in order to be considered for this position. The Statement of Qualifications is a

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### **DO NOT SUBMIT APPLICATIONS TO CalHR**

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

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narrative discussion of your education, training, experience, and skills as it relates to the desirable qualifications listed above. The Statement of Qualifications serves as documentation of each candidate's ability to present information clearly and concisely in writing and must be typed and no more than two pages in length.

Resumes do not take the place of the Statement of Qualifications. Applicants who fail to submit the Statement of Qualifications will not be considered.

### **APPLICATION PROCEDURE:**

Send a completed standard State of California application and a "Statement of Qualifications" to Nicole Terrell, Department of Insurance, 300 Capitol Mall, #1300, Sacramento, CA 95814 – Human Resources. **Please indicate "Senior Insurance Examiner (Specialist) #413-364-4410-009" on the State application.** For additional information, please call (916) 492-3316.

All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply.

***All applicants must clearly indicate the basis of their eligibility (i.e., SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

**FINAL FILING DATE:** April 10, 2013 by 5:00 PM, close of business

**NOTE:** Interested individuals must submit their application by the final filing date in order to be considered for this position

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